



# Meeting of West Berkshire District Council

**Thursday 7 November 2024**

***Summons and Agenda***

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WestBerkshire  
C O U N C I L

To: All Members of the Council

*You are requested to attend an extraordinary  
meeting of*

**WEST BERKSHIRE DISTRICT COUNCIL**

*to be held in the*

**COUNCIL OFFICES, MARKET STREET,  
NEWBURY**

on

**Thursday 7 November 2024**

**at 5.00 pm**



Sarah Clarke  
Service Director – Strategy & Governance  
West Berkshire District Council

Date of despatch of Agenda: Tuesday 29 October

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## **AGENDA**

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### **Part I**

1. **APOLOGIES FOR ABSENCE**

To receive apologies for inability to attend the meeting (if any).  
(Pages 5 - 6)

2. **DECLARATIONS OF INTEREST**

To remind Members of the need to record the existence and nature of any personal, disclosable pecuniary or other registrable interests in items on the agenda, in accordance with the Members' [Code of Conduct](#).  
(Pages 7 - 8)



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**3. APPOINTMENT OF HEAD OF PAID SERVICE**

Purpose: The Council's current Chief Executive and head of paid service, Nigel Lynn, leaves the Council on 7 November 2024. The Council is required in accordance with section 4 of the Local Government and Housing Act 1989, to designate an officer as its head of paid service. This report therefore seeks approval for the appointment of an interim Chief Executive, who will be designated as the Council's head of paid Service. Details of the proposed appointee appear in Appendix A.

**(Pages 9 - 14)**

**4. EXCLUSION OF PRESS AND PUBLIC**

**RECOMMENDATION:**

That members of the press and public be excluded from the meeting during consideration of the following item as it is likely that there would be disclosure of exempt information of the description contained in the paragraphs of Schedule 12A of the Local Government Act 1972 specified in brackets in the heading of each item. [Section 10 of Part 10 of the Constitution outlines the exclusion of the press and public to meetings.](#)

**(Pages 15 - 16)**

## **Part II**

**5. APPOINTMENT OF HEAD OF PAID SERVICE - APPENDIX**

Part II Appendix (to follow).

If you require this information in a different format or translation, please contact Darius Zarazel on telephone 01635 519778.

